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## ***Merge Emergency Management of County and City Charter***

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**Authorizer:**                    **Mayor Tom Potter & Commissioner Sam Adams**  
   **Chair Diane Linn & Commissioner Serena Cruz**  
   **Sheriff Bernie Guisto**

The Citizens Crime Commission endorses this work. **Chair Linn and Mayor Potter** will serve as champions for this effort on behalf of the sponsor group and provide authority, oversight, empowerment and encouragement. They will also see to it that leaders of neighboring jurisdictions are involved in the effort.

**Purpose: Why does the team exist? What result is it to produce?**

The purpose of the Emergency Management Team is to recommend how to merge the emergency management functions at the county and city. The intent of this design is to eliminate duplication of services. This design is to assume the following:

1. The County, or the City, or a separate board could oversee this consolidated emergency management function.
2. Some level of savings (at least 5% over adopted FY06 amounts) and/or service enhancement must be achieved.

**Goal: What will be produced? When?**

The team will produce specifications for consolidated emergency management throughout Multnomah County. These specifications must:

1. Calculate the price to be paid for services, including scaled options based on services provided.
2. Offer options that scale the level of service to be provided.
3. Provide authorizers with a reasonable mechanism for third party verification of the team's conclusions regarding the value of the services to be delivered at the established price.
4. Develop performance or outcome measures against which service quality will be judged.

In addition to the design specifications for emergency management services, the team will outline the issues that need to be resolved in order to carry out its design including, but not limited to, statutory authority (state and federal), charter authority, labor issues, communication with stakeholders, involvement of other jurisdictions, funding streams and limitations, implications for the Bureau of Emergency Communications, and the location of any merged operation.

The team will develop its recommended design for merged emergency management functions by April 3, 2006.

**Boundaries: What is the team's authority?**

- Current public safety employees involved will be protected from layoff as a result of the proposed service strategy. Personnel issues will be managed through attrition or reassignment, in cooperation with appropriate unions.
- Legal obligations, state and federal, should be respected, but the team may recommend changes to the legal requirements, or appropriate alternative approaches to fulfilling them.

**Team Membership: Who are team members? Team lead?**

- Champions will appoint team lead(s) from the community to provide objective leadership who will fully participate as a member of the team.
- Team lead will be supported by eight members, some of whom will provide operational experience and knowledge, someone with financial expertise, and at least two members unrelated to emergency management who will bring additional creative thinking and experience outside the status quo.
- Team members are expected to commit 200-250 hours per person to this effort.

**Approach: What are the process expectations of the team?**

- The team is to seek input from customer-citizens about emergency management services.
- The team is expected to interview other key stakeholders including, but not limited to, Regional Emergency Management Group, OR Department of Transportation, Portland Department of Transportation, Multnomah County Public Health services, and non-profit disaster relieve service providers among others.
- The team will meet with the full sponsor group at 2 to 3 junctures for "tollgate" sessions to review progress, receive direction and make decisions.

**Support:**

- Staff support will be provided to the team, especially for team lead(s).
- Team may call on internal budget and legal staff to provide financial information and analytical support.